



AtHoc - Integrated Warning System

Welcome to the Fort Hood

Mass Warning and Notification System



This emergency mass notification system provides Fort Hood with an effective and reliable Mass Warning and Notification System that can be used during a crisis to warn affected personnel.

Table of Contents

Registration Instructions	2
Example AtHoc System Test Pop-up	4

During emergencies, it is critical to be able to quickly and accurately inform Fort Hood personnel in real-time, notify them of threats, and provide them with instructions. To effectively and quickly reach a mass audience and targeted individuals/groups, the notification system relies on the contact information you provide when registering with AtHoc.

It is encouraged for all personnel to register complete and accurate information to enable critical emergency alert notification capabilities at work, home or while travelling. The AtHoc system alerts via multiple and redundant means, including computer desktop notifications (pop-ups), land line phones, mobile phones, emails and SMS texts.

Fort Hood users on the Fort Hood, MEDCEN, and OTC domains who log on to their NIPR computers with a Common Access Card (CAC) will automatically receive the network pop-ups from AtHoc. However, to receive emergency notifications via email, telephone, and text - users must manually register their emergency contact information.

It is strongly recommended that users register all devices/methods that they would prefer to receive emergency information on, such as:

- ❖ Work phone
- ❖ Home phone
- ❖ Cell phone
- ❖ Work email
- ❖ Home email
- ❖ SMS text

This allows the Fort Hood Installation Operations Center to notify personnel of an active or emergent event on the installation, or emergency instructions on necessary actions to take during a large scale emergency.

Help us to help you, and register today.

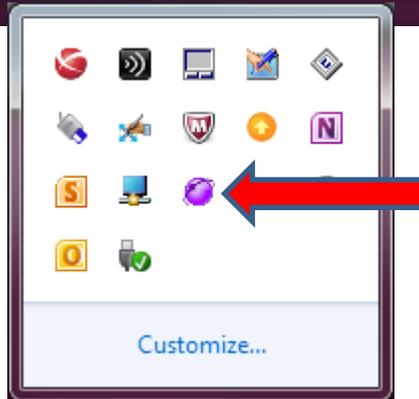
AtHoc Registration Instructions

1. Click on the up arrow of your icon tray

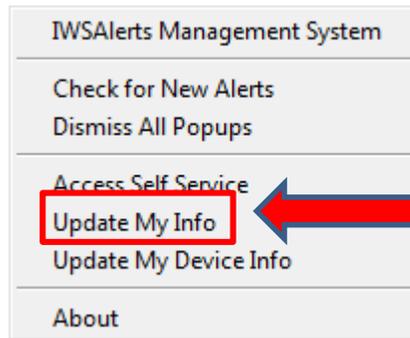


2. Click on the Purple Globe

NOTE: if the globe is grayed out, please try back later.



3. Select "Update My Info"



4. Update your information as shown on the following page. **Note:** You must manually update your organization hierarchy (**see example below**) and ensure to click **SAVE**.

Fort Hood *: (Organization Hierarchy) choose your applicable Directorate or Unit. Employment Category: choose Community Partner, Contractor, DA Civilian, Military or None.

My Profile

Click on "My profile and then edit"

Cancel Save

Prepopulated by CAC log-on

basic info

Username *

First Name

Last Name

Display Name

Mobile and Desktop

Desktop App Active

Mobile App Active (3)

When finished click SAVE

Mapping ID

Created On 07/12/2014 07:27:10

Fort Hood * /TENANTS/CRDAMC/DCHR/

Status * Enabled

Employment Category

Please Select Your Employment Category

User ID 2201482

Update your current alignment

Update your employment category

Numbers

Phone - Work *

Phone - Home

Phone - Mobile

Text Messaging

Mobile App GCM\$:\$APA91bG_ddEaNbmrq4RjEbMvgY
We4VmubpAkGWj7S41L7IguFdFYU68Evmz

Update your data

Online addresses

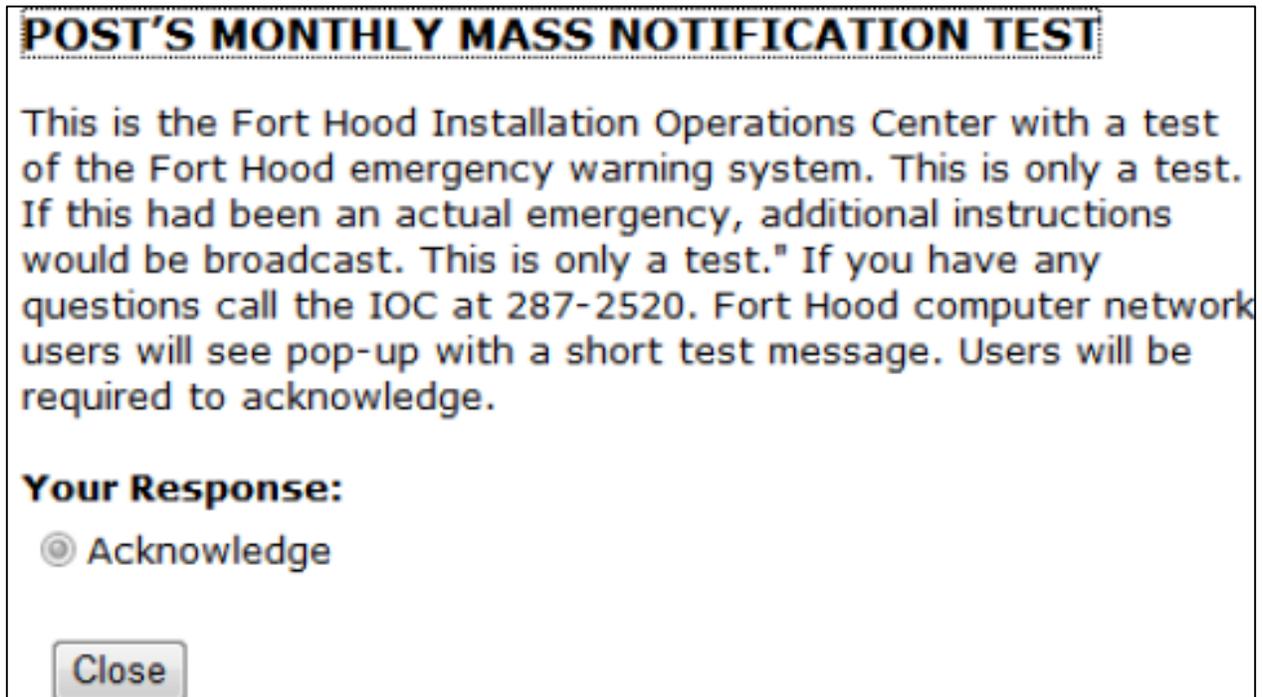
Email - Work *

Email - Home

Update your work email

Update your home email & **click SAVE**

Example computer desktop notification (pop-up):



This completes the Fort Hood AtHoc registration process.

Thank you!

If you have any questions, please contact:

Mr. Mark Peterson
Emergency Management Specialist
Directorate of Plans, Training, Mobilization and Security
Fort Hood, Texas 76544
Office: 254-553-2782
Cell: 254-421-4764
mark.s.peterson.civ@mail.mil